

## The Lounge Rental Agreement

\*Contract will be binding by both parties once signed, and a 20% deposit is paid to the Delavan Lake Store and Lounge\*

Checks and Contract may be mailed to:

The Delavan Lake Store  
ATTN: Racquelle Wuttke  
2001 North Shore Dr  
Delavan, WI 53115

Any questions, please contact Racquelle:

262-325-5502  
Racquelle.wuttke@simonspromo.com

### **Renter Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

\*If 12 guests or less, event must end before 6 o'clock on Friday and Saturday\*

Time of Event: \_\_\_\_\_

Anticipated Number of Guests (No more than 100): \_\_\_\_\_



## ROOM RENTAL FEE

Premium time (Friday & Saturday after 5PM) \$200/hour

Regular time \$75

Number of hours rented (minimum of 2 hours) x price per hour= \_\_\_\_\_

### TOTAL:

Space: \$ \_\_\_\_\_ x 20% (.20) = \_\_\_\_\_

Paid By:

CHECK# \_\_\_\_\_ CASH          CARD

Employee Signature: \_\_\_\_\_

**\*MUST attach receipt copy or check to contract\***

### Includes:

Entire lounge space (Store and outside not exclusively for party)

### Cancellation Policy:

Deposit is refundable if event is cancelled on or before a month prior to event

### Decorations/ Set Up:

Host may come up to 2 hours early to set up. The Delavan Lake Store and Lounge and its employees are not responsible for damaged property

I, \_\_\_\_\_, have read this contract in its entirety and understand its terms.

Host Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized DLS Person (Manager) Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Add-Ons:**

\*Final order needs to be in one week before event\*

8ft Tables: \$10 (\$20 if 6 chairs included) x Number needed = \_\_\_\_\_

Customized Specialty Sangria: \$20/32 oz pitcher x number of pitchers (serves 5) = \_\_\_\_\_

Pitcher of Domestic Beer: \$10/64 oz pitcher x number of pitchers (serves 5) = \_\_\_\_\_

Pitcher of Craft Beer: \$15/ 64 oz pitcher x number of pitchers (serves 5) = \_\_\_\_\_

Charcuterie Boards: \$4/guest x number of guests = \_\_\_\_\_

Pizza: \$12/ Pizza x number of pizzas = \_\_\_\_\_

Varieties: Cheese x \_\_\_\_\_, Sausage x \_\_\_\_\_, Four Meat x \_\_\_\_\_, Supreme x \_\_\_\_\_

Wine Tasting: \$10/person x number of guests: \_\_\_\_\_

Circle Choice: RED WHITE SWEET LOCAL

Beer Tasting: \$10/person x number of guests: \_\_\_\_\_

Spirit Tasting: \$10/person x number of guests: \_\_\_\_\_

Circle Choice: TEQUILLA WHISKEY RUM

Goodie Bags: \$5-\$20/person x number of guests:

Circle Choice: KIDS DELAVAN LAKE PRIDE

**Total:** \_\_\_\_\_

Paid By:

CHECK #      CASH      CARD

\*Must be paid for week in advance to secure\*

**Employee Signature:** \_\_\_\_\_

**\*MUST attach check or receipt to contract\***